

Mayor Kilpatrick called the Agenda Meeting to order at 7:58 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Tuesday, September 29, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick  
Councilpersons Conti(telephone), Dalina(telephone),  
Enriquez(telephone), Maher, Novak, Roberts(telephone).

Absent: None

Others Present: Daniel Frankel, Business Administrator (telephone)  
Denise Biancamano, C.F.O./Treasurer (telephone)  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney (telephone)  
Jay Cornell, P.E., Borough Engineer (telephone)  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the October 13, 2020 meeting.

**ORDINANCE #509-20**

**AN ORDINANCE OF THE BOROUGH OF SAYREVILLE IN THE  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, ADOPTING  
AMENDMENTS TO THE HERCULES REDEVELOPMENT PLAN**

(Planning & Zoning Committee - Co. Dalina - Public Hearing 10-13-20)

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk’s report for the month of August, 2020.
- 2) CFO’s Investment Activity report for the month of August, 2020.

- Seconded by Councilwoman Novak.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **OLV HSA** to conduct an Off-Premise Draw(Merchandise Draw) on November 13, 2020 and December 20, 2020(RA:2349 & RA:2350).
- 2) **St. Stan’s HSA** to conduct an Off-Premise Raffle(Calendar Raffle) on various dates in 2021 and an Off-Premise Draw on October 30, 2020 (RA: 2351 & RA:2352)

- B1-2 Approved.

C) **Notice of Public Hearings** filed by:

- 1) Verizon on application filed with BPU requesting the renewal of a system-wide franchise to offer cable television service over its fiber-to-the-premises network.

- Receive & File

Councilwoman Maher questioned if there was a possibility of wifi on Verizon.

Mayor stated that this is the renewal for the areas that already have it.

Councilwoman Roberts questioned if Verizon isn’t interested or has that changed.

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Business Administrator Frankel stated there's no interest of Verizon expanding their service.

- D) Committee Reports:  
1) Progress

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of August, 2020.
- 2) Fire Prevention report for the month of August, 2020.
- 3) Zoning & Code Enforcement report for the month of August, 2020.

- Seconded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing **held before the Sayreville Zoning Board of Adjustment** on September 23, 2020 for Preliminary Site Plan Approval with variance relief for the development of the property Known as Lots 1.01, and 2.01, Block 426. The application for site plan Approval for forty-four (44) townhomes and the variance relief is for Maximum building height of 47 feet where 35 feet is permitted.

- Receive & file.

- C) Committee Reports:  
1) Progress.

**PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of August, 2020.
- 2) Board of Health Registrar and County reports for the month of August, 2020.
- 3) Police Department report for the month of August, 2020.

- Seconded by Councilwoman Novak.

B) Application for **membership as a Firefighter** received from the following:

- 1) Luis Cruz accepted as an Associate Member by Melrose Hose Co. No. 1 at their September 14, 2020 meeting.
- 2) Marcel Milewski accepted as a Regular Member by Melrose Hose Co. No. 1 at their September 14, 2020 meeting.

- B1-2) Approved

C) Committee Reports:

- 1) Spoke about waiting for a report from Traffic Safety Bureau to make the streets safer in town. He also stated that the Police Department was going to increase the police presence near the field. Councilwoman Maher stated that the Borough received grant money for two electronic signs.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of August, 2020.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Looking for approval to go forward with the "Trick or Trunk." All agreed to move forward with it.
- 2) Recreation Dept. is accepting registration for Fall Soccer Recreation League.

3) Kennedy Park Lake has been restocked with fish for the Fishing Derby.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director’s report for the month of August, 2020.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Hydrants are being flushed.
- 2) Thanked the Public Works Employees for cleaning garbage out of the lake.
- 3) Service Request forms are working and being fulfilled.

➤ **PUBLIC WORKS – Council President Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor’s reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of August, 2020.
- 2) Office on Aging Supervisor’s report for the month of August, 2020.

- Seconded by Councilwoman Maher.

B) Committee Reports:

- 1) She commented about the Post Office using the Allgair St. parking lot and they had an agreement that the Post Office would maintain it but have done nothing. She stated that the Borough should try to get money from them or put up “No Parking” signs. Further discussion ensued. Mayor asked the Business Administrator to speak with the Post Office again.

➤ **MAYOR – Victoria Kilpatrick**

**BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Discussion on various capital improvements.

Councilwoman Novak stated that she has a lot of questions on this and suggested to have a special meeting.

Business Administrator Frankel suggested that the Administrative and Finance Committee have a meeting and bring back their dialogue to the Council at the next meeting.

**- Planning & Zoning**

**- Public Safety**

**- Public Works**

- 1) Authorization to enter into an agreement with Middlesex County for Improvements to the intersection of Jernee Mill Road, Washington Road and MacArthur Avenue.

- Resolution.

- 2) Discussion on Borough parking lot located on Allgair Avenue.

- Discussion already held.

**- Recreation**

**- Water & Sewer**

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Business Administrator Frankel stated that thru the efforts of the Police Department and himself they were able to have free flu shots with Parlin Pharmacy.

➤ **C.F.O. – Denise Biancamano**

- 1) 2020 Best Practices Inventory discussion.
- 2) Authorization to sell Bond Anticipation Notes.

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Improvements to Allgair Avenue – Closeout of Contract and Change Order (Report Attached).

- Resolution.

- 2) 2020 Roadway Paving and Reconstruction Project – Authorization for Design Work (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont**

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Ruth Mahoney, 2 Gerard Place

Ms. Mahoney questioned if Halloween is still on.

Mayor responded that she has no intention of canceling Halloween.

No further comments.

Mayor Kilpatrick called for a Motion. **Council President Novak made a motion to close the Public Portion. Seconded by Councilman Dalina.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Maher.**

Roll Call: Voice Vote, all Ayes.

Time: 8:36 P.M.

Respectfully Submitted,

\_\_\_\_\_  
Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_